



FINCHINGFIELD PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON THURSDAY 11TH
NOVEMBER 2021 @ 7.00PM @ Finchingfield Village Hall.

£= Expenditure decision ✓ = A resolution made

Present : Cllr. C. Collins (Chair), Cllr. R. Duffin, Cllr. A. Stanger, Cllr. B. Stanger, Karen Kuderovitch, Locum Clerk

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF /TURNED TO SILENT

21/115.	Declaration of Interests/Recording of Meetings All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
21/116.	Apologies ✓ Cllr. J. Martin-Smith – working, Cllr. S. Denman – working, Cllr. D. Coverdale – personal commitment, Cllr. S. Considine – no apologies sent, Cllr. H. Debnam-Sharp – no apologies sent. Council to consider the apologies and the reasons and a vote to be taken to accept.
21/117.	Adoption/Review of Policies/Terms of Reference ✓ The following policies were adopted after amendments discussed and agreed: <ul style="list-style-type: none">• Retention Policy (new)• Publications Scheme (new)• Accessibility Statement (new)• Health & Safety Policy (new)• GDPR Data Protection Policy (new)• GDPR Freedom of Information (new)• Minor Disputes Policy (new)• Social Media Policy (new). It was resolved to create a FPC Facebook page• Equality & Diversity Policy (new)
21/118	Finance ✓ To consider a quotation for a visit to Finchingfield for 20 photos to be taken using aerial photography for the new web site at a cost of £200. The Clerk reported the Finchingfield Guild had offered the Parish Council photos free of charge which was gratefully accepted.

Clerk Karen Kuderovitch, CILCA, Springfields, Crows Lane, Woodham Ferrers, Essex CM3 8RR

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