



FINCHINGFIELD PARISH COUNCIL

MINUTES OF THE HR COMMITTEE MEETING HELD ON THURSDAY 11TH NOVEMBER 2021 @ 6.15PM
@ Finchingfield Village Hall.

£= Expenditure decision ✓ = A resolution to be made

Present: Cllr. R. Duffin (Chair), Cllr. C. Collins, Cllr. A. Stanger, Clerk Karen Kuderovitch

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF /TURNED TO SILENT

1/21.	Declaration of Interests/Recording of Meetings All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the Meeting.
2/21.	Apologies ✓ None.
3/21.	Adoption of HR Committee Terms of Reference ✓ <i>It was resolved</i> unanimously to adopt the Terms of Reference.
THE FOLLOWING ITEMS ARE CONFIDENTIAL AND A VOTE TO BE TAKEN TO CLOSE THE MEETING TO THE PUBLIC ✓	
4/21.	Locum Clerk <ul style="list-style-type: none">To finalise a contract of employment

Clerk Karen Kuderovitch, CILCA, Springfields, Crows Lane, Woodham Ferrers, Essex CM3 8RR

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