



FINCHINGFIELD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 30th
November 2021 @ 7.30PM @ Cornish Hall End Village Hall

THE CHAIRMAN REQUESTED MOBILE PHONES WERE SWITCHED OFF /TURNED TO SILENT

√ = A resolution made £ = Expenditure decision

21/119.	<p>Declaration of Interests All members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at the point on the agenda or as soon as they become aware of the interest within 28 days of the meeting. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting they have not previously notified her about. The Chairman offered members the opportunity to declare any interests and note them. Councillors/Members of the Public to declare their intention to record the meeting.</p>	<p>Action None declared</p>
21/120.	<p>Apologies√ Cllr. S. Considine – no apologies received.</p>	
21/121.	<p>Minutes/Public Forum√ The Minutes of the Parish Council Meeting of 26th October 2021 & the Extraordinary Parish Council Meeting of 11th November 21 & the HR Committee Meeting of 11.11.21 were approved & signed. Note: Cllr. S. Denman suggested adjustments which were approved to the Minutes of 26th October 2021. Note: It was resolved to remove the Standing Orders as adopted from the Minutes of 11th November 2021. On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council (extendable by the Chairman). Members of the public addressed the Council on the following subjects: <ol style="list-style-type: none"> 1. Wethersfield Prison – objections & neighbouring Parish Councils potential financial support 2. Cornish Hall End Village Hall – gates 3. Christmas arrangements </p>	
21/122.	<p>District & County Councillors Reports Cllr. Tattersley gave information on:</p> <ul style="list-style-type: none"> • the finalisation of the local plan, • covid statistics (1 in 4 over 80s have not had a booster), • 5 Neighbourhood Plans in operation and an additional 8 being developed. <p>Cllr. Buckland gave information on:</p> <ul style="list-style-type: none"> • Covid – new variant in Brentwood, encouraged boosters 	



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	<ul style="list-style-type: none"> • Essex Climate & action commission approved by cabinet – action plan • Bus services – initiative by ECC to improve publication & promotion • 83% ECC budget is spent on 17,000 residents (social care) 	
21/123.	<p>Wethersfield Prison A report to be given on:</p> <ul style="list-style-type: none"> • Appointed representatives to attend meetings on behalf of the Council – Cllr. Duffin/Cllr. Coverdale <p>Cllr. Duffin/Coverdale reported the following:</p> <ul style="list-style-type: none"> • Wethersfield/Shalford Parish Council's had allocated 10% of their Precept (to be confirmed) • It was suggested that legal expertise be required to fight the prison planning application • A discussion took place regarding committing to the 10% donation from this year's precept • It was a time element decision because all Councillors felt it necessary as our next meeting is not until 25th January 2022 • An indicative vote was taken to ascertain whether there would be support from members to any future donations • A resolution needs to be passed to commit to this decision. In the January meeting we need to confirm the motion following our indicative vote • Note: The Clerk advised that this was not an agenda item and that a decision could not be made. An Extraordinary Meeting should be called to agree the finance decision or at the next Parish Council Meeting in January 2022. • Members of the public contact – the Clerk reported a standard response was being sent in relation to prison objections and a database of details – shared with Cllr. Denman. • Action Group/Working Party – Member of the public had indicated a desire to join. • A dedicated web site page – Clerk confirmed there will be a page on the new web site. 	
21/124.	<p>Planning ✓ 21/03405/SCO & 21/02425/SCR DESCRIPTION : Scoping Opinion (under Part 4, Section 15 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (hereafter known as the 2017 EIA Regulations) for two prisons which will operate independently of each other once operational and each have a full suite of</p>	



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	<p>ancillary facilities. One prison will be a Category B and the second a Category C Prison and there will be a common access to both prisons at Wethersfield Airfield, Braintree. LOCATION : Land At Wethersfield Airfield Toppesfield Road Wethersfield PC: No objections</p> <p>Reference: 21/02810/HH & 21/02811/LBC Proposal: Demolition of existing garage, replacement outbuilding & proposed external landscaping work Location: Brook House, Duck End, Finchingfield PC: No objections</p> <p>21/03073/AGR DESCRIPTION : Application for prior notification of agricultural or forestry development - Erection of barn for storage of crops LOCATION : Ashwell Hall Ashwell Hall Road Walthams Cross Finchingfield Essex CM7 4QP PC: No objections</p> <p>Reference: 21/03222/REM Proposal: Application for the approval of reserved matters (in respect of layout, scale, appearance and landscaping) pursuant to outline planning permission 19/00069/OUT granted 25.11.20 (Allowed on appeal) for Outline application with some matters reserved except access for the erection of up to 50 dwellings and 0.97ha of public open space, and related development. Location: Land West Of, Bardfield Road, Finchingfield PC: Cllr. Coverdale to email the response to the Clerk for submission (linked to trees)</p>	
21/125.	<p>Finchingfield Bridge/Land Swap An update from Richard Buckby, ECC was reported:</p> <p><i>Following our previous correspondence and following our meeting this morning, we would like to arrange a private meeting with ourselves, the Parish Council and the Cabinet Member for Highway Maintenance and Sustainable Transport, Cllr Scott to discuss the project.</i></p> <p><i>The purpose of the meeting will be to discuss the programming of the project, the planning process and provide the Parish Council a further opportunity to ask any questions or raise any other concerns.</i></p>	Clerk to arrange the meeting
21/126.	<p>Finance £ ✓</p> <p>a) Councillors received and approved the financial statement as provided by the Acting RFO. The Clerk advised invoices must be initialled at a meeting by 2 Councillors.</p> <p>b) Acting RFO to advise of the date for the agreement of the Precept for 22/23 – January 22 Meeting.</p> <p>c) Council reviewed 2 quotations for works at CHE Village Hall. After discussion, it was resolved to review this at the January 22 meeting</p>	



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	<p>pending further information (proof of ownership) to be supplied. Clerk to pass on details of a contractor to Cllr. Martin-Smith for a 3rd quotation.</p> <p>d) Council reviewed & agreed a quotation for erection of a finger post @ £181.98.</p> <p>e) Clerk reported on Unity Trust Bank and Parish Council to consider using Unity. Agenda item for January 2022.</p> <p>f) Council to review expenditure of approx. £250 for a dog bin for CHE. No longer required as one was found in storage.</p>	
21/127.	<p>Appointed Representatives to report</p> <ul style="list-style-type: none"> • Parking – Cllr. Denman reported signs would be out at the forthcoming weekend (Christmas event) • Footpaths – nothing to report • Speeding/Noise – nothing to report • Pond & Sluice Gates – management plan to be added to the web site. 	
21/128.	<p>Finchingfield Parish Council Web Site (new) Clerk reported the first draft would be available within 72 hours for Councillors to view.</p>	Clerk to email when ready
21/129.	<p>Local Highways Panel/ECC On line Reporting – updates Council considered e-mailing the Head of Essex County Council to highlight lack of responses to online reported issues. <i>It was resolved</i> unanimously to proceed.</p>	Clerk to email
21/130.	<p>Cornish Hall End Playing Field Committee Cllrs. Considine, Cllr. Debnam-Sharp & Cllr. J.Martin-Smith to report Cllr. J. Martin-Smith expressed his disappointment that no meetings or progress had taken place.</p>	
21/131.	<p>Open Space</p> <ul style="list-style-type: none"> • Broken bench on the Mount at the junction of Wethersfield Rd and Vicarage Rd. Removed with no replacement. • The clearance of weeds from the two culverts at Duck End. It was resolved to spend £330 & VAT to clear the weeds. 	<p>Cllr. A. Stanger to ask for it to be removed.</p> <p>Cllr. A. Stanger to instruct the works.</p>
21/132.	<p>Parish Maintenance No report.</p>	
21/133.	<p>Events Working Party Cllr. A. Stanger reported no further action re Jubilee celebrations as Christmas event the current focus. Cllr. Stanger was encouraged to secure the booking of the brass band.</p>	
21/134.	<p>General Village Items ✓</p> <ul style="list-style-type: none"> • Councillors explored funding and feasibility of installing a concrete table tennis table on the recreation ground by the tennis court. The Clerk advised the cost would be around £1,500 for the table 	Clerk to send Cllr. Denman details.



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	<p>and £300 for the installation and that Sport England was a funding source.</p> <ul style="list-style-type: none"> • Neighbourhood Plan – A discussion took place surrounding the possibility to join with Wethersfield. Details to be added to the web site to ask for community support. • Wish list – this was discussed and a suggestion from the Clerk was to develop an Action Plan. • Scout Hall – Cllr. Denman relayed concerns for the future of the scout hut. • Librarian – Clerk to email and ask for a representative. • Notice Boards – it was agreed to refurbish the noticeboards & to get quotes to make boards larger for more information. • Christmas Event – final arrangements were discussed. 	<p>Clerk to add</p> <p>Clerk to send to Cllr. Denman</p> <p>Cllr. A. Stanger</p>
21/135.	<p>Contact from residents Concerns re management plan of sluice gates.</p>	
	<p>THE FOLLOWING ITEM WAS CONFIDENTIAL, COUNCILLORS TO VOTE TO CLOSE THE MEETING TO THE PUBLIC</p>	
21/136.	<p>Clerk/HR Committee ✓</p> <ul style="list-style-type: none"> • It was resolved that Cllr. Coverdale join the HR Committee • It was resolved to appoint a Clerk/RFO commencing 8th January 2021. 	
21/137.	<p>Date of Next Meeting 25th January 2022.</p>	