

# Finchingfield Parish Council

**IAN BROWN**  
Parish Clerk  
& Responsible Financial Officer  
Email: [clerk@finchingfield-pc.gov.uk](mailto:clerk@finchingfield-pc.gov.uk)

**72 ST. EDMUNDS FIELDS**  
**GREAT DUNMOW**  
**ESSEX CM6 2AN**  
**Tel: 01371 871 641**

All members of the Council are summoned to attend the **ANNUAL COUNCIL MEETING OF FINCHINGFIELD PARISH COUNCIL** to be held in **FINCHINGFIELD VILLAGE HALL** on **20 MAY 2021 AT 7:30PM** for the transaction of the business as set out below.

PLEASE NOTE – Due to Covid-19 restrictions attendance will be limited and allocated on a first come first served basis, please wear masks; doors and windows will be open, hand sanitiser will be available upon entry.

## AGENDA

- 21/18 APPOINT A CHAIRMAN FOR THE YEAR 2021-2022**  
**21/18 (i) APPOINT A VICE CHAIRMAN FOR THE YEAR 2021-2022**  
**21/18 (ii) CONFIRM APPOINTMENTS TO THE FINANCE COMMITTEE**  
**21/18 (iii) CONFIRM APPOINTMENTS TO CHE PLAYINGFIELD COMMITTEE**  
**21/18 (iv) CONFIRM APPOINTMENTS TO STAFFING COMMITTEE**  
**21/18 (v) CONFIRM REPRESENTATIONS AS LISTED BELOW**

**PARKING**  
**FOOTPATHS**  
**SPEEDING & NOISE**  
**POND & SLUICE GATES**  
**PLANNING**  
**EMERGENCY PLANNING**  
**OPEN SPACES**  
**PARISH MAINTENANCE**

<b>21/19</b>	<b>NOTE AND APPROVE APOLOGIES FOR ABSENCE</b>
<b>21/20</b>	<b>DECLARATION OF INTEREST FOR THE MAY MEETING</b>
<b>21/21</b>	<b>APPROVE MINUTES OF THE MEETING HELD ONLINE 27 APRIL 2021</b>
<b>21/22</b>	<b>PUBLIC PARTICIPATION SESSION</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda or of import. Time for this session is limited to 15 minutes (03 minutes per person per item)
<b>21/23</b>	<b>DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b>
<b>21/24</b>	<b>CLERKS REPORT AND CORRESPONDENCE</b>
<b>21/25</b>	<b>FINANCE – RECEIVE FINANCIAL STATEMENT – APPROVED BY FINANCE COMMITTEE</b> <b>APPOINT AUTHORISER</b>
<b>21/26</b>	<b>CONSIDER PLANNING APPLICATIONS AND APPEALS, CURRENT ITEMS LISTED BELOW</b>  <b>21/01377/PLD – INFORMATION PURPOSES ONLY, REQUEST FOR PERMITTED LAWFUL DEVELOPMENT</b> <b>DESCRIPTION : Single storey side extension, single storey rear extension, construction of garage, construction of summer house, insertion of rooflights, new hardstanding and parking spaces constructed in porous material, removal of existing porch, alterations to fenestration, change of existing roof covering.</b> <b>LOCATION : Castle Cottage Howe Street Finchingfield Essex CM7 4JB</b>  Reference: 21/01528/HH Proposal: Proposed extension of existing vehicular access. Location: Brook House, Duck End, Finchingfield Comment date 09 June

[21/01528/HH | Proposed extension of existing vehicular access. | Brook House Duck End Finchingfield Essex CM7 4NE \(braintree.gov.uk\)](#)

<b>21/27</b>	<b>RECEIVE FEEDBACK FROM APPOINTED REPRESENTATIVES PARKING – Cllr Lawton 21/27 (i) – CONSIDER FEEDBACK FROM THE NEPP REF. PARKING OUTSIDE THE FOX INN AND RELATED SOCIAL MEDIA POSTINGS FOOTPATHS – Cllr Collins SPEEDING &amp; NOISE – Cllr Coverdale</b>
<b>21/28</b>	<b>RECEIVE UPDATE FROM THE CHE PLAYINGFIELD COMMITTEE – Cllrs Considine and Debnam-Sharp</b>
<b>21/29</b>	<b>RECEIVE UPDATE ON THE POND AND MILL GATES REFURBISHMENT PROJECT</b>
<b>21/30</b>	<b>RECEIVE UPDATE ON FINGERPOST INSTALLATION</b>
<b>21/31</b>	<b>RECEIVE UPDATE ON THE PROPOSED CLEANING AND REPAIR OF THE WAR MEMORIAL</b>
<b>21/32</b>	<b>CONSIDER REQUEST FOR INSTALLATION OF TWO ADDITIONAL LITTER BINS</b>
<b>21/33</b>	<b>COMMENT ON PROPOSALS FOR BUS CAGE INSTALLATION ADJACENT TO BERNERS PLACE</b>
<b>21/34</b>	<b>RECEIVE UPDATE ON OIL LEAK CLEAN UP OPERATIONS</b>
<b>21/35</b>	<b>PROGRESS IDEAS FOR THE FUTURE OF THE PONY FIELD</b>
<b>21/36</b>	<b>ITEMS OF REPORT OR TO BE CONSIDERED FOR NEXT AGENDA</b>
<b>21/37</b>	<b>DATE OF NEXT MEETING – 29 JUNE 2021 – CLOSE -</b>

**Law Brown** - Parish Clerk & Responsible Financial Officer    Dated 13 May 2021

*Public and Press are duly invited to attend and observe this meeting, A PUBLIC PARTICIPATION SESSION is held at the beginning of the meeting where contributions are always welcome at the Chairman's discretion. The ZOOM joining instructions are available from the Clerk and will appear on the Home page of the parish council website on the day of the meeting.*