



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
 07845 056597 clerk@finchingfield-pc.gov.uk

## MINUTES OF A MEETING OF FINCHINGFIELD PARISH COUNCIL, HELD ON TUESDAY 25<sup>TH</sup> JANUARY, 7.30PM AT FINCHINGFIELD VILLAGE HALL

**Present:** Cllrs Collins, Coverdale, Denman, Duffin, Martin-Smith, A Stanger, R Stanger  
**In the Chair:** Cllr Collins  
**Clerk:** Claire Waters  
**Also Present:** Cllr Butland ECC & Cllr Tattersley BDC  
 4 parishioners

√ = A resolution to be made      £ = Expenditure decision

21/138	<b>APOLOGIES FOR ABSENCE</b> √ Apologies were received from Cllr Debnam-Sharp. No apologies were received from Cllr Considine.
21/139	<b>MINUTES OF THE PREVIOUS MEETING</b> √ The minutes of the meeting of 30th November 2021 were approved as a correct record and signed by the Chairman <b>Proposed:</b> Cllr A Stanger <b>Seconded:</b> Cllr B Stanger      Agreed unanimously
21/140	<i>Cllrs Denman &amp; Duffin arrived</i> <b>DECLARATIONS OF INTEREST</b> Cllrs A Stanger & R Stanger declared an interest in item 21/151 as members of the FinCHE Community Group.
21/141	<b>STANDING ORDERS</b> √ The Clerk strongly advised Councillors to retain the quorum for making decisions at 3, in accordance with national guidance. <b>RESOLVED:</b> To adopt the standing orders as revised FPC Standing Orders 2022 with a quorum of 4 Councillors and correction of a typing error at 5 ix <b>Proposed:</b> Cllr Duffin <b>Seconded:</b> Cllr Martin-Smith      Agreed unanimously
21/142	<b>PUBLIC FORUM</b> A memorial for Penny Gregory was raised by a member of the public. This was discussed at agenda item 21/150 Thanks were expressed to the Parish Councillors & volunteers who helped with the Christmas Tree, and the generous support from local businesses raising funds for charities and the primary school. Platinum Jubilee: It was asked what plans are being made so businesses can support. This was reported at agenda item 21/148
21/143	<b>DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b> <b>Cllr Butland ECC</b> reported: The <u>Essex County Council Levelling Up Strategy</u> was published on 6 <sup>th</sup> January, and he was pleased to report that rural North Braintree had been included as a key target area for improving services to the most deprived residents. He emphasised that this includes the Hedingham and Three Fields wards and recognises of pockets of hidden deprivation among residents who struggle to access services and may have complex needs. <b>Cllr Tattersley BDC</b> reported: the <u>BDC Local Plan</u> is moving ahead and the 5 year land supply across the District has now been approved by the Planning Inspectorate. This protects the district against unwanted development and 5 recent planning appeals have



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
 07845 056597 clerk@finchingfield-pc.gov.uk

	<p>been refused as a result.  <u>Fly tipping</u>: BDC are successfully prosecuting fly tippers. He felt the BDC Christmas collections were managed well around the bank holidays by the refuse teams.  <u>Planning Enforcement</u>: the latest BDC budget proposes a large increase in funding to increase resources, including checking planning conditions are complied with  <u>Customer Satisfaction</u>: BDC receives among the best satisfaction levels in the country.</p>
21/144	<p><b>PLANNING: Applications received</b> ✓</p> <p><b>21/03627/LBC &amp; 21/03626/HH</b> Internal alterations, proposed single storey rear extension, part conversion of roof space to en-suite and alterations to opening and windows to annexe        Bits And Pieces Church Hill CM7 4NP <i>No objections</i></p> <p><b>21/03528/FUL</b> Redevelopment of existing site comprising extensions to existing dwelling, conversion of existing barn buildings from commercial to 5 No. dwellings and associated extensions and development        Great Wincey Farm Brent Hall Rd CM7 4JZ <i>No objections</i></p> <p><b>21/03740/OUT</b> Outline planning application with all matters reserved for the erection of a two-bedroom bungalow        Land East Of Lovely Cottage Toppesfield Road CM7 <i>Objection comments: Outside Development boundary, no mains water, inadequate planning details.</i></p> <p><b>21/03661/TPOCON</b> Notice of intent to carry out works to trees in a Conservation Area - Lime (T1) - remove stem to south Cherry Plum (T2) - reduce to 3m Cherry Plum (T3) - reduce to 3m, Cherry Plum (T4) - reduce to 3m, Cherry Plum (T5) - reduce to 3m - Garages Behind 5 Kempe Road CM7 4LE <i>No objections, but request other nearby overhanging branches are attended to at the same time</i></p> <p><b>21/03701/COUPA</b> Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 5 No. residential dwellings        Cottons Farm Sculpins Lane CM7 4AY <i>Information only, comment not required</i></p> <p><b>21/03222/REM</b> Application for the approval of reserved matters (in respect of layout, scale, appearance and landscaping) pursuant to outline planning permission 19/00069/OUT granted 25.11.20 (Allowed on appeal) for Outline application with some matters reserved except access for the erection of up to 50 dwellings and 0.97ha of public open space, and related development.        Land West Of Bardfield Road : <i>Reconsultation, comment submitted supporting increased tree planting. Lighting scheme to be considered at future date.</i></p>
21/144	<p><b>PLANNING: Applications determined</b></p> <p><b>21/02810/HH &amp; 21/02811/LBC</b> Proposal: Demolition of existing garage, replacement outbuilding &amp; proposed external landscaping work        Brook House, Duck End, <i>Application PERMITTED</i></p> <p><b>21/03535/TPOCON</b> Notice of intent to carry out works to trees in a Conservation Area - 1 x Walnut Tree - reduce the crown by approx 1.5m and reduce width        The Finch Inn Church Hill CM7 4NN <i>Application PERMITTED</i></p>



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
 07845 056597 clerk@finchingfield-pc.gov.uk

	<p><b>21/02934/FUL</b> Change of use of grazing land to equestrian use &amp; construction of timber equestrian barn on a concrete base along with a manure clamp          Shillington Toppesfield Road CM7 4NY <i>Application PERMITTED</i></p> <p><b>21/02811/LBC &amp; 21/02810/HH</b> Demolition of existing garage, replacement outbuilding &amp; proposed external landscaping work          Brook House Duck End CM7 4NE <i>Application PERMITTED</i></p> <p><b>21/03373/TPOCON</b> Notice of intent to carry out works to trees in a Conservation Area - T1 and T2 - Conifers, to be felled as oversized and impeding driveway and casting shadow over garden –          Gatwards Cottage Vicarage Road CM7 4LF <i>Application PERMITTED</i></p> <p><b>21/03236/HH</b> Insertion of 2 No. front dormer windows          Castle Cottage Howe Street CM7 4JB <i>Application PERMITTED</i></p> <p><b>21/03221/TPOCON</b> Notice of intent to carry out works to trees in a Conservation Area - Row of approx 20 Conifers remove all branches and reduce height of the trunks to approx 4 metres, then attach fixing wires to train climbers and vines          The Lynch Duck End CM7 4NA <i>Application PERMITTED</i></p> <p><b>21/03164/ELD</b> Application for a Certificate of Lawfulness for an existing use - Occupation of mobile home as sole residence, use of land as residential garden land.          Lower House Farm Spains Hall Road CM7 4HT <i>Application PERMITTED</i></p> <p><b>21/03073/AGR</b> Application for prior notification of agricultural or forestry development - Erection of barn for storage of crops          Ashwell Hall Farm Walthams Cross CM7 4QP <i>Permission not required</i></p> <p><b>21/03054/ELD</b> Application for a lawful development certificate for an existing use - Use of holiday let as a single dwellinghouse          Benson's Barn Petches Bridge CM7 4AS <i>Application REFUSED</i></p> <p><b>21/02982/HH</b> Erection of a single-storey garage          Cedar House Wethersfield Road CM7 4NS <i>Application PERMITTED</i></p> <p><b>21/02528/HH</b> Erection of two-storey rear extension          16 Kempe Road CM7 4LE <i>Application PERMITTED</i></p>
21/145	<p><b>Wethersfield Prison</b>  <b>21/03405/SCO &amp; 21/02425/SCR</b> Scoping Opinion (under Part 4, Section 15 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (hereafter known as the 2017 EIA Regulations) for two prisons which will operate independently of each other once operational and each have a full suite of ancillary facilities. One prison will be a Category B and the second a Category C Prison and there will be a common access to both prisons at Wethersfield Airfield, Braintree.          Land At Wethersfield Airfield Toppesfield Road <i>Objection comment submitted</i></p> <ul style="list-style-type: none"> <li><b>To confirm FPC representatives attendance at Wethersfield Airbase Scrutiny</b></li> </ul>



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
 07845 056597 clerk@finchingfield-pc.gov.uk

	<p><b>Committee Meeting - Monday 24 January 2022</b>          Cllrs Coverdale and Duffin attended. 11 Parish Councils are signed up to the WASC group, with more to be approached. A private group, SWAP, has also been established and is raising funding. The WASC meeting reviewed the technical committee report.</p>
21/146.	<p><b>FINANCE</b> £ ✓</p> <p>a) Councillors to receive and approve the financial statement and payments as provided by the Acting RFO.          Cllr Robert Stanger was thanked by the Parish Council for his hard work with the finances in the absence of a permanent Responsible Financial Officer.</p> <p>b) <b>RESOLVED:</b> To approve the Parish Council budget for financial year 2022–23  <b>Proposed:</b> Cllr Collins                      <b>Seconded:</b> Cllr A Stanger                      Agreed unanimously</p> <p>c) <b>RESOLVED:</b> To request a precept claim of £47,485.00 for financial year 2022-23. This represents a 5% increase, an annual payment of £68.46 for a Band D property. The rate of inflation and pressure on residents was taken into account. A contribution from the precept to the Wethersfield Airbase Scrutiny Committee was decided at item (e)  <b>Proposed:</b> Cllr Coverdale                      <b>Seconded:</b> Cllr Martin-Smith                      Agreed unanimously</p> <p>d) <b>RESOLVED:</b> To change the bank accounts from Barclays to Unity Trust signatories  <b>Proposed:</b> Cllr Duffin                      <b>Seconded:</b> Cllr Coverdale                      Agreed unanimously          Cllrs Collins, Coverdale, Martin-Smith and R Stanger agreed to be bank signatories.</p> <p>e) <b>RESOLVED</b> To approve an allocation of 10% of the 2022-23 precept to support the WASC campaign against Wethersfield Prison proposals  <b>Proposed:</b> Cllr Duffin                      <b>Seconded:</b> Cllr Coverdale                      Agreed unanimously          Cllr Coverdale raised a request of a similar financial contribution for the 2021-22 financial year. The clerk requested that this be put in writing for approval by Councillors</p> <p>f) <b>RESOLVED</b> To approve a grant of £150 to the Air Ambulance and First Responders as thanks to the new residents of Saxons for the Xmas tree lights power supply  <b>Proposed:</b> Cllr Collins                      <b>Seconded:</b> Cllr A Stanger                      Agreed unanimously</p> <p>g) <b>RESOLVED</b> To approve the annual Library Honorarium grant, now £650 since 2021  <b>Proposed:</b> Cllr Coverdale                      <b>Seconded:</b> Cllr Martin-Smith                      Agreed unanimously</p>
21/147	<p><b>SCOUT HUT:</b> Cllr S Denman reported on grant funding needed for 2022-23. Grants are being applied for but evidence of match funding is required to support applications.  <b>RESOLVED:</b> To grant £2,194.80 from the 2021-22 grant funding budget.  <b>Proposed:</b> Cllr Collins                      <b>Seconded:</b> Cllr Coverdale                      Agreed unanimously</p>
21/148	<p><b>REPRESENTATIVES REPORTS</b></p> <ul style="list-style-type: none"> <li>• <u>Blocked drains:</u> Anglian Water investigation. Cllr A Stanger reported on investigations from the Green along the river. Exact location of the blockage yet to be confirmed, but the old pipework was agreed to be not fit for purpose.</li> <li>• <u>Pond &amp; Sluice Gates</u> – Cllr D Coverdale. No action to be reported.</li> <li>• <u>Platinum Jubilee:</u> Cllr A Stanger reported on events planned and involvement of residents and other village organisations. It was confirmed that a lighted beacon had been decided against due to possible fire damage to fields. Other non-flammable options are being looked into. Events are planned on the Friday, Saturday and Sunday</li> </ul> <p><b>Action:</b> Notices to be published asking volunteers to take part in organising events</p>
21/149	<p><b>CORNISH HALL END PLAYING FIELD COMMITTEE</b> – Cllr Martin-Smith reported that the Committee has not met since the last Parish Council meeting. The next meeting will</p>



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
 25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
 07845 056597 clerk@finchingfield-pc.gov.uk

	consider the Platinum Jubilee celebrations, and ownership of the land and car park.
21/150	<p><b>FINCHINGFIELD VILLAGE HALL</b> ✓</p> <p>a) <b>RESOLVED:</b> It was agreed not to submit a grant application for air purification at the Village Hall, due to ongoing running costs and doubts about the effectiveness.  <b>Proposed:</b> Cllr Collins                      <b>Seconded:</b> Cllr A Stanger                      Agreed unanimously</p> <p>b) Ways to remember Penny Gregory for over 40 years service to the village were considered, and it was agreed that a bench at the Village Hall would be appropriate together with a ceremony of remembrance at the hall.</p> <p>c) <u>Oil Spill:</u> This matter will be considered at the Finchingfield Village Hall Trust meeting on Thursday 3rd February.</p>
21/151	<p><b>VILLAGE GREEN EVENT</b> ✓</p> <p><b>RESOLVED</b> To approve FinCHE Community Group request to use the Village Green for a fund raising event on 11<sup>th</sup> September 2022  <b>Proposed:</b> Cllr Collins                      <b>Seconded:</b> Cllr Denman                      Agreed unanimously</p>
21/152	<p><b>OPEN SPACES</b> ✓</p> <p>Cllr A Stanger had contributed suggested annual updates to the Open Spaces Action plan, due January 31st. <b>Action:</b> Clerk to update and submit revisions.</p>
21/153	<p><b>KEMPE TRUST PARISH COUNCIL NOMINEE</b> ✓</p> <p><b>RESOLVED:</b> Cllr A Stanger was nominated as Parish Council trustee. There are two meetings a year, the next being in May 2022  <b>Proposed:</b> Cllr Collins                      <b>Seconded:</b> Cllr Denman                      Agreed unanimously</p>
21/154	<p><b>PARISH MAINTENANCE</b></p> <p>Maintenance issues to be reported</p>
21/155	<p><b>CORRESPONDENCE TO NOTE:</b> Reported by residents:          Damaged BT inspection cover at Duck End: Reported to BT OpenReach          Concern over damage to narrow lanes at Cornish Hall End due to diversion – reported to Cllr Butland to follow up with Essex Highways.</p>
21/156	<p><b>Date of Next Meetings</b></p> <ul style="list-style-type: none"> <li>• Tuesday 22 February 2022                      Finchingfield Village Hall</li> <li>• Tuesday 29 March 2022                      Cornish Hall End Village Hall</li> <li>• Tuesday 26 April 2022                      Finchingfield Village Hall</li> </ul>
21/157	<p><b>AGENDA ITEMS FOR NEXT MEETING:</b></p> <p>Agenda items to be submitted to the clerk by the end of Monday 14<sup>th</sup> February please</p>

The meeting closed at 9.30pm