



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Finchingfield Parish Council on **Tuesday 29th March 2022 at 7.30pm at Cornish Hall End Village Hall** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 22<sup>nd</sup> March 2022

**THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND**

## AGENDA

√ = A resolution to be made      £ = Expenditure decision

21/175	<b>APOLOGIES FOR ABSENCE</b> √
21/176	<b>MINUTES OF THE PREVIOUS MEETING</b> √ To approve as a correct record the minutes of the meeting of 22 <sup>nd</sup> February 2022
21/177	<b>DECLARATIONS OF INTEREST</b> Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda <b>Councillors/Members of the Public to declare any intention to record the meeting.</b>
21/178	<b>PUBLIC FORUM</b> 15 minutes of public participation. 3 minutes for each contribution.
21/179	<b>WAR MEMORIAL: BRITISH LEGION REQUEST TO INSTALL 4 "TOMMYS"</b> √ To consider a request from the British Legion for permission to install 4 Tommys on the four sides of the War Memorial. These would be paid for by the British Legion and bolted to the ground.
21/180	<b>PROGRESS CHECK – written reports in advance if possible please</b> Parish Maintenance issues to report and any updates on actions from last meeting a) Drains and sewage update b) Wethersfield Airfield Scrutiny Committee c) Oil Spill update d) Sluice Gate repair update e) Platinum Jubilee update
21/181	<b>HIGHWAYS AND PUBLIC RIGHTS OF WAY</b> Update on Highways and Footpath issues and any new problems to report a) Finchingfield Bridge repair update b) Local Highways Panel: Cllr S Dedman
21/182	<b>DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b>

21/183	<p><b>PLANNING: Applications received</b> ✓</p> <p><b>22/00560/LBC &amp; 22/00532/HH</b> Alterations to rear south wing to include: - Addition of single-storey rear extension to form plant room - Alterations to external fenestration - Re-slating of roof - Installation of new ridge lantern - Removal of existing chimney and stack - Addition of new porch to utility entrance - Vaulting of ceiling internally - Reconfiguration of internal partitions Alterations to rear north wing to include: - Lowering of ground floor to its original height - Reconfiguration of internal layout - Removal of chimney breast internally and externally Alterations to first floor to include: - Reconfiguration of en-suite in the southern bedroom Alterations externally to include: - Re-thatching of roof - Extension of height of stack to allow for internal wood-burning stove - Re-decoration of exterior of property - Replacement of modern casement windows - Rendering of modern brick plinth - Replacement of concrete steps to front of property  Brook House Duck End CM7 4NE <i>Comment due 31<sup>st</sup> March</i></p> <p><b>22/00666/LBC &amp; 22/00660/HH</b> Erection of secondary gates, associated piers, fencing and ancillary works  Spains Hall Spains Hall Road CM7 4PF <i>Comment due 14<sup>th</sup> April</i></p> <p><b>22/00636/COUPA</b> Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 5no. residential dwellings  Cottons Farm Sculpins Lane CM7 4AY <i>Information only, comment not required</i></p>
21/184	<p><b>PLANNING: Applications determined</b></p> <p><b>22/00130/ELD</b> Application for a Lawful Development Certificate for an Existing Use - Use of Benson's Barn as a single dwelling   Benson's Barn Petches Bridge  Finchingfield Essex CM7 4AS <i>Application PERMITTED</i></p> <p><b>21/03257/HH</b> Retrospective application for replacement boundary treatments  New Place Bardfield Road CM7 4LS <i>Application PERMITTED</i></p> <p><b>21/03405/SCO</b> Scoping Opinion (under Part 4, Section 15 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (hereafter known as the 2017 EIA Regulations) for two prisons which will operate independently of each other once operational and each have a full suite of ancillary facilities. One prison will be a Category B and the second a Category C Prison and there will be a common access to both prisons at Wethersfield Airfield, Braintree  Land At Wethersfield Airfield <i>Scoping Opinion ADOPTED</i></p> <p><b>22/00184/COUPA</b> Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 1 no. residential dwelling  Locksmiths Farm Robinhood End CO9 4NN <i>Planning permission required</i></p> <p><b>22/00265/DAC</b> Application for approval of details as reserved by Condition 15 (archaeological survey) of application 19/00069/OUT (approved on appeal APP/Z1510/W/20/3251952).  Land West Of Bardfield Road <i>Application PERMITTED</i></p> <p><b>21/03740/OUT</b> Outline planning application with all matters reserved for the erection of a two-bedroom bungalow  Land East Of Lovely Cottage Toppesfield Road CM7 4NZ <i>Application REFUSED</i></p>

	<p><b>21/03297/HH</b> Erection of detached cartlodge New Place Bardfield Road CM7 4LS</p> <p style="text-align: right;"><i>Application PERMITTED</i></p>
21/185	<p><b>FINANCE £ ✓</b></p> <p>a) The monthly payments to be approved for authorisation by two Councillors. b) Update on new Unity Trust accounts and funds transfer from Barclays accounts c) Internal Audit: To approve internal audit arrangements for 2021-22 financial year d) Clerk pay: To approve any pay review based on agreed NJC Pay Scales 2021-22</p>
21/186	<p><b>BOUNDARIES COMMISSION REVIEW</b></p> <p>To approve objection response to the secondary public consultation, deadline 4<sup>th</sup> April. Proposals would place Finchingfield in a new Haverhill &amp; Halstead parliamentary constituency incorporating part of Braintree District and part West Suffolk Council. See full details and submit comments at <a href="https://www.bcereviews.org.uk/">https://www.bcereviews.org.uk/</a></p>
21/187	<p><b>PARISH EMERGENCY PLAN</b></p> <p>a) Decision on response to BDC Emergency Planning review of Storm Eunice with the disruption and power cuts to achieve even better community resilience b) Decision on updates to the Finchingfield Parish Emergency Plan for 2022</p>
21/188	<p><b>CORNISH HALL END PLAYING FIELD COMMITTEE</b> - Cllr J Martin-Smith</p>
21/189	<p><b>CORRESPONDENCE TO NOTE:</b></p> <ul style="list-style-type: none"> <li>• <u>Community 360</u>: June 13<sup>th</sup> to 17<sup>th</sup> is Loneliness Awareness Week - Road Shows are being held around villages in the Braintree District</li> </ul>
21/190	<p><b>Date of Next Meetings</b></p> <ul style="list-style-type: none"> <li>• Tuesday 26 April Ordinary Parish Council, Finchingfield Village Hall</li> <li>• Thursday 12<sup>th</sup> May Annual Parish Council, Finchingfield Village Hall</li> <li>• Thursday 12<sup>th</sup> May Finchingfield Trusts AGM 7.00pm Finchingfield Village Hall</li> </ul>
21/191	<p><b>AGENDA ITEMS FOR NEXT MEETING:</b></p> <p>Agenda items to be submitted to the clerk by the end of Monday 18<sup>th</sup> April please</p>
	<p><b>CLOSE OF FINCHINGFIELD PARISH COUNCIL MEETING</b></p>
	<p><b>FINCHINGFIELD TRUSTS – Sole Trustee meeting</b></p> <p>To confirm any Sole Trustee agenda items in advance of the Trust meeting to be held on Thursday April 7<sup>th</sup> 2022</p>
	<p><b>CLOSE OF SOLE TRUSTEE MEETING</b></p>

**Councillors:** Cllr Claire Collins (Chair)      Cllr Shelia Considine      Cllr David Coverdale  
Cllr Hamish Debnam-Sharp      Cllr Sam Denman      Cllr Roger Duffin  
Cllr Johnny Martin-Smith (VC)      Cllr Alison Stanger      Cllr Robert Stanger

Copy to: **Essex County Councillor**      Cllr Graham Butland  
**Braintree District Councillor**      Cllr Peter Tattersley