



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Finchingfield Parish Council on **Tuesday 28<sup>th</sup> June 2022 at 7.30pm at Finchingfield Village Hall** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 21<sup>st</sup> June 2022

**THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND**

## AGENDA

✓ = A resolution to be made      £ = Expenditure decision

22/018	<b>APOLOGIES FOR ABSENCE</b> ✓
22/019	<b>MINUTES OF THE PREVIOUS MEETING</b> To approve as a correct record the minutes of the meeting of 31 <sup>st</sup> May 2022
22/020	<b>DECLARATIONS OF INTEREST</b> Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda <b>Councillors/Members of the Public to declare any intention to record the meeting.</b>
22/021	<b>PUBLIC FORUM</b> 15 minutes of public participation. 3 minutes for each contribution.
22/022	<b>COUNCILLOR RESPONSIBILITIES</b> To decide on membership of committees, representatives and working groups
22/023	<b>WASC: NEIGHBOURHOOD PLAN PROPOSAL</b> a) Decision on involvement in an exploratory group for a joint Neighbourhood Plan with Wethersfield, Toppesfield and Sible Hedingham b) To nominate two representatives to this Neighbourhood Plan group
22/024	<b>PROGRESS CHECK</b> Parish Maintenance issues to report and any updates on actions from last meeting a) To ratify decision to approve UKPN electricity cable at Bardfield Road, CM7 4LY b) To consider resident request for letter of support in Heritage Lottery Fund application for thatch repair c) To progress further quotes and actions for the Cornish Hall End Village Hall car park gate d) To confirm delivery arrangements for winter salt to the CHE Cricket Pavilion
22/025	<b>HIGHWAYS AND PUBLIC RIGHTS OF WAY</b> Update on Highways and Footpath issues and any new problems to report a) To note urgent potholes to be reported Cllr Butland for the Member Scheme b) To note report of dangerous uncovered manhole at Valley View c) Finchingfield Bridge: to note road closures and any further updates on works.

22/026	<p><b>HIGHWAYS: PARKING &amp; VEHICLE NOISE WORKING PARTY</b></p> <p>a) To approve Terms of Reference for the Parking &amp; Vehicle Noise working party.  b) To approve letter to James Cleverly MP for inclusion in noise camera trial  c) To confirm next actions needed for traffic calming at Cornish Hall End  d) Yellow Lines applications: 1. Duck End to Spains Hall junction and Causeway and 2. Post Office corner - To approve a letter to residents requesting their support for the applications  e) Cycle Parking Corrals: To consider options and siting of cycle parking for funding application.  f) Electric Vehicle Charging points: initial consideration of parking spaces opposite the Post Office for electric vehicle charging</p>
22/027	<p><b>DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b></p>
22/028	<p><b>PLANNING: Applications received ✓</b></p> <p><b>22/01510/TPOCON</b> Notice of intent to carry out works to trees in a Conservation Area - Trees labeled on diagram T1 / T2 / T3 / T4 are all conifers which are on the boundary between Gatwards Cottage and Barley Croft and the roots are encroaching the boundary onto Gatwards Cottage excessively. Consent of both property owners in question is in place to remove these trees  Barley Croft Vicarage Road CM7 4LF <i>Comment due 28<sup>th</sup> June</i></p> <p><b>22/01497/HH</b> Proposed single- storey extension to existing detached garage  Gatwards Cottage CM7 4LF <i>Comment due 7<sup>th</sup> July</i></p> <p><b>22/01605/LBC</b> Carry out essential sole plate repairs to the front elevation.  Saxons 1 Bridge Street CM7 4JS <i>Comment due 13<sup>th</sup> July</i></p> <p><b>22/01630/FUL &amp; 22/00833/LBC</b> Retrospective planning permission for retention of shed.  The Finchingfield Lion , 6 Church Hill <i>Comment due 19<sup>th</sup> July</i></p>
	<p><b>PLANNING: Appeals in progress ✓</b></p> <p><b>APP/Z1510/W/22/3291529</b> Retention of two Gazebo's to front of public house.  Planning Application Ref: 21/00675/FUL  The Fox Inn The Green CM7 4JX <i>Comment due 14<sup>th</sup> July</i></p>
	<p><b>PLANNING: Applications determined</b></p> <p>None</p>
22/029	<p><b>FINANCE £ ✓</b></p> <p>a) The monthly payments to be approved for authorisation by two Councillors.  b) No note initial feedback from the internal audit on 24<sup>th</sup> June</p>
22/030	<p><b>PLAY AREA: STEPHEN MARSHALL AVENUE</b></p> <p>a) To note RoSPA inspection report and maintenance visits from manufacturer  b) To decide on further maintenance actions to be taken</p>
22/031	<p><b>PLAY AREA: CORNISH HALL END</b></p> <p>a) To note RoSPA inspection report recommendations  b) To decide on further maintenance actions to be taken  c) To note ringfenced funds availability and agree responsibilities for new play equipment project.  d) To note resident's enquiry about possible site for a French Boules pitch</p>

22/032	<b>PARISH COUNCIL STREET LIGHTS</b> To consider an offer by Essex Highways of second-hand LED lamps to be fitted to the Parish Council street lights in Finchingfield and Cornish Hall End. This is a trial initiative aimed to reduce energy use and maintenance costs for the parish.
22/033	<b>PLATINUM JUBILEE CELEBRATIONS</b> To record a vote of thanks to all those involved in organising the village events
22/034	<b>CORRESPONDENCE TO NOTE:</b> <ul style="list-style-type: none"> <li>• <b>Essex County Council:</b> Launch of the 2022 round of the CIF Fund</li> <li>• <b>Essex County Council:</b> Launch of Levelling Up strategy for rural North Braintree</li> </ul>
22/035	<b>Date of Next Meetings</b> <ul style="list-style-type: none"> <li>• Tuesday 26<sup>th</sup> July Ordinary Parish Council, Cornish Hall End Village Hall</li> <li>• NO MEETING IN AUGUST</li> </ul>
22/036	<b>AGENDA ITEMS FOR NEXT MEETING:</b>
	<b>CLOSE OF FINCHINGFIELD PARISH COUNCIL MEETING</b>
	<b>FINCHINGFIELD TRUSTS – Sole Trustee meeting</b> <ul style="list-style-type: none"> <li>a) To acknowledge receipt of Trust Management Committee minutes of 26<sup>th</sup> May</li> <li>c) To approve new Terms of Reference for the Trusts Management Committee</li> </ul>
	<b>CLOSE OF SOLE TRUSTEE MEETING</b>

<b>Councillors:</b>	Cllr Claire Collins (Chair)	Cllr David Coverdale	Cllr Sam Denman
	Cllr Roger Duffin (Vice-Chair)	Cllr Alison Stanger	Cllr Robert Stanger
	Cllr Johnny Martin-Smith	Cllr Tom Gordon	Cllr John Strange
Copy to:	<b>Essex County Council</b>	Cllr G Butland	
	<b>Braintree District Council</b>	Cllr P Tattersley	Cllr V Santomauro