



FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Finchingfield Parish Council on **Tuesday 26th July 2022 at 7.30pm at CORNISH HALL END VILLAGE HALL** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19th July 2022

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

✓ = A resolution to be made £ = Expenditure decision

22/037	APOLOGIES FOR ABSENCE ✓
22/038	MINUTES OF THE PREVIOUS MEETING ✓ To approve as a correct record the minutes of the meeting of 28th June 2022
22/039	POLICIES REVIEW a) To adopt the Code of Conduct and Financial Regulations b) To adopt the Financial and Reputational Risk Register and Privacy Policy
22/040	DECLARATIONS OF INTEREST Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda Councillors/Members of the Public to declare any intention to record the meeting.
22/041	PUBLIC FORUM 15 minutes of public participation. 3 minutes for each contribution.
22/042	PROGRESS CHECK Parish Maintenance issues to report and any updates on actions from last meeting a) Sluice Gate repair: Update and decision on further actions to be taken b) Decision on resident request for permission to place a memorial bench on the existing base by the Three Tuns public house.
22/043	HIGHWAYS AND PUBLIC RIGHTS OF WAY Update on Highways and Footpath issues and any new problems to report a) Road potholes: To list urgent potholes to be reported Cllr Butland for the Member Scheme b) Footpaths: To list middle of field footbridges and roadside finger posts to report for repairs scheduled by PROW officer. c) Finchingfield Bridge: update on Parish Council request for a meeting with Essex Highways and County Councillors to clarify legal and technical issues.
22/044	HIGHWAYS: PARKING, SPEEDING & VEHICLE NOISE a) Cornish Hall End: To decide on preferred measures and next actions needed for traffic calming, including consultation with residents

	<p>b) Finchingfield: Yellow Lines applications: 1. Duck End to Spains Hall junction and Causeway: To note resident responses to consultation letter</p> <p>c) To confirm further parking, speeding and vehicle noise actions to be taken</p>
22/045	DISTRICT & COUNTY COUNCILLORS REPORTS
22/046	<p>PLANNING: Applications received ✓</p> <p>22/01697/TPOCON Notice of intent to carry out works to trees in a Conservation Area - G1 - Mixed Species - Ash, Hazel, Maple, Cherry - cut back hedge to kerb edge and crown raise to 4.5m. Reduce Hazel round Lampstands to 1.2m high and prune side vegetation to allow light to shine on parking area 1 Valley View CM7 4PL <i>Comment due 1st August</i></p> <p>22/01782/HH Erection of single-storey side extension, including new fenestration. Orchard Cottage Cornish Hall End CM7 4JL <i>Comment due 8th August</i></p> <p>22/01887/COUPA Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 5no. residential dwellings Cottons Farm Sculpins Lane CM7 4AY <i>Information only, no comment required</i></p>
	<p>PLANNING: Applications determined</p> <p>22/00532/HH & 22/00560/LBC Alterations to rear south wing to include: - Addition of single-storey rear extension to form plant room - Alterations to external fenestration - Re-slating of roof - Installation of 2 No. conservation style roof lights - Removal of existing chimney and stack - Addition of new porch to utility entrance - Vaulting of ceiling internally - Reconfiguration of internal partitions Alterations to rear north wing to include: - Reconfiguration of internal layout Alterations to first floor to include: - Reconfiguration of en-suite in the southern bedroom Alterations externally to include: - Re-thatching of roof - Extension of height of stack to allow for internal wood-burning stove - Re-decoration of exterior of property - Replacement of modern casement windows - Rendering of modern brick plinth - Replacement of concrete steps to front of property Brook House Duck End CM7 4NE <i>Application PERMITTED</i></p> <p>22/00980/VAR Removal of Condition 10 of approved application 03/01645/COU granted 02.12.2003 for: Conversion of redundant traditional agricultural buildings to two holiday/short term let units. Removal of condition would allow for removal of restriction on 2No. existing buildings as holiday accommodation Daw Street House Daw Street CM7 4LQ <i>Application REFUSED</i></p> <p>22/01276/HH Erection of two-storey side/rear extension and single-storey rear extension. Erection of single-storey side extension to form integral garage New Place Bardfield Road CM7 4LS <i>Application PERMITTED</i></p> <p>22/01510/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Trees labelled on diagram T1 / T2 / T3 / T4 all conifers on the boundary between Gatwards Cottage Barley Croft. The roots are encroaching the boundary onto Gatwards Cottage excessively. Consent of both property owners is in place Barley Croft Vicarage Road CM7 4LF <i>Application PERMITTED</i></p>

22/047	FINANCE £ ✓ a) The monthly payments to be approved for authorisation by two Councillors. b) No note receipt of the full internal audit report and recommendations c) To identify priority actions to address recommendations from internal audit, including Reserves Policy for review and adoption at September meeting.
22/048	CORNISH HALL END a) To note receipt of CHE Village Hall minutes and CHE issues raised b) To consider disabled access to playing field c) To consider options for CHE project funding including ECC CIF Grant guidelines
22/049	CORRESPONDENCE TO NOTE: <ul style="list-style-type: none"> • NEPP: receipt of minutes of the North East Parking Partnership (NEPP) Joint Committee for On-Street Parking held on 23rd June 2022, together with the Notice of Decisions which have been published. The Minutes and Notice of Decision are also available on the Council's website
22/050	Date of Next Meetings <ul style="list-style-type: none"> • NO MEETING IN AUGUST • Tuesday 29th August Ordinary Parish Council Finchingfield Village Hall
22/051	AGENDA ITEMS FOR NEXT MEETING:
	CLOSE OF FINCHINGFIELD PARISH COUNCIL MEETING
	FINCHINGFIELD TRUSTS – Sole Trustee meeting a) To acknowledge receipt of Trust Management Committee minutes of 7 th July d) To approve new Terms of Reference for the Trusts Management Committee
	CLOSE OF SOLE TRUSTEE MEETING

Councillors:	Cllr Claire Collins (Chair)	Cllr David Coverdale	Cllr Sam Denman
	Cllr Roger Duffin (Vice-Chair)	Cllr Alison Stanger	Cllr Robert Stanger
	Cllr Johnny Martin-Smith	Cllr Tom Gordon	Cllr John Strange
Copy to:	Essex County Council	Cllr G Butland	
	Braintree District Council	Cllr P Tattersley	Cllr V Santomauro