



FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO
25 Bayley Street, Castle Heddingham, Essex CO9 3DG
07845 056597 clerk@finchingfield-pc.gov.uk

Parking and Vehicle Noise Working Group

Terms of Reference

Overview

These Terms of Reference are set out as reference to item 4 of the Finchingfield Standing Orders.

This working party will seek to develop ideas and solutions to address the parking issues in the village of Finchingfield as well as the issues of noisy vehicles that park and pass through Finchingfield and Cornish Hall End.

The working party suggestions will be formally presented to the Parish Council on an as needed basis and as related to required updates from Parish Council members. Suggestions will then be voted on by the Parish Council for nominated persons to enact

Membership

The Parking and Vehicle Noise Working Group will be led by Cllr Denman and comprise of residents of the Parish interested in working on the proposed issues. Residents involved in this work are potentially likely to drop on off as per their own personal / professional lives. For this reason any document presented to the Parish Council will comprise of the names of the residents who contributed to it. These Terms of Reference will therefore not list individual members.

Powers

This working group will not make decisions on behalf of the Parish Council. Any recommendations made by the working party will be subject to approval by the Parish Council.

Responsibilities and areas of operation

The working group will propose solutions to parking and vehicle noise problems as directed by the Parish Council. It will examine issues in detail, read reports and related materials, examine options and obtain advice as required. It will make recommendations to the Parish Council, explain the reasons an options and answer questions from the Parish Council. No funding or monies will be spent without authorisation from the Parish Council. Members are expected to consider proposals in terms of their benefits to and impact on Finchingfield as a whole, not just isolated locations, including Cornish Hall End where appropriate

Meetings of working groups

The working group will arrange its own meeting and schedule of work. A working party does not meet in public, therefore standing orders are not applicable, although the Code of Conduct still applies to any Councillor who is a member of the working party. Formal agendas and minutes are not required, as the output of the working group will be reports to the Parish Council

The continuing need for a working group will be reviewed by the Parish Council annually in June.

Signed:

Chairman