



# FINCHINGFIELD PARISH COUNCIL

Claire Waters, Parish Clerk & RFO  
25 Bayley Street, Castle Heddingham, Essex CO9 3DG  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Finchingfield Parish Council on **Tuesday 27<sup>th</sup> September 2022 at 7.30pm at FINCHINGFIELD VILLAGE HALL** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19<sup>th</sup> September 2022

**THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND**

## AGENDA

√ = A resolution to be made      £ = Expenditure decision

22/052	<b>ELECTION OF CHAIRMAN</b> √ Elected Chairman to sign Declaration of Acceptance of Office, witnessed by the clerk
22/053	<b>APOLOGIES FOR ABSENCE</b> √
22/054	<b>COUNCILLOR VACANCY: FINCHINGFIELD WARD</b> To note Councillor vacancy and update on election or co-option required
22/055	<b>APPOINTMENT OF CLERK AND RESPONSIBLE FINANCIAL OFFICER</b> To confirm the appointment of Donna Roder as clerk and RFO for Finchingfield Parish Council
22/056	<b>MINUTES OF THE PREVIOUS MEETING</b> √ To approve as a correct record the minutes of the meeting of 26th July 2022
22/057	<b>POLICIES REVIEW</b> √ a) To review and adopt the Reserves Policy 2022-23, with allocation of Earmarked Reserves to be considered at item 22/068 Finance b) Launch of 'The Civility and Respect Pledge' by NALC and SLCC. To consider signing this pledge at the October Parish Council meeting
22/058	<b>DECLARATIONS OF INTEREST</b> Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda <b>Councillors/Members of the Public to declare any intention to record the meeting.</b>
22/059	<b>PUBLIC FORUM</b> 15 minutes of public participation. 3 minutes for each contribution.
22/060	<b>PROGRESS CHECK</b> Parish Maintenance issues to report and any updates on actions from last meeting a) Sluice Gate repair: Update and decision on further actions to be taken b) To agree actions on other Parish Maintenance work needed c) Platinum Jubilee tree planting – progress report for autumn planting plans d) To note faulty street light opposite United Reformed Church and actions needed

22/061	<p><b>HIGHWAYS AND PUBLIC RIGHTS OF WAY</b> ✓</p> <p>Update on Highways and Footpath issues and any new problems to report</p> <ul style="list-style-type: none"> <li>a) To ratify Parish Council approval of three LHP scheme applications: <ul style="list-style-type: none"> <li>i. Finchingfield Green: Disabled Parking Bays</li> <li>ii. Bridge Street: Double yellow lines</li> <li>iii. The Causeway: Removal of the yellow lines outside the Granary</li> </ul> </li> <li>b) Pavement repairs: To follow up urgent pavement repairs needed and marked.</li> <li>c) Footpaths/PROW: Footpath 2 Finchingfield resident concern to be noted, and Footpath 31 hedges and trees needing to be cut. PROW officer is aware.</li> <li>d) Footpaths/PROW: to consider request from Wethersfield Parish Council to joint fund clearance of Footpath alongside the Wethersfield to Finchingfield road</li> <li>e) Speed limit 30mph Finchingfield to Bardfield: to consider application to Essex Highways to reduce speed limit</li> <li>f) Finchingfield Bridge: update on Parish Council meeting with Essex Highways and County Councillors to clarify legal and technical issues.</li> <li>g) To note road resurfacing scheduled for Cornish Hall End, Finchingfield Road, due to commence on 3rd October 2022 for 16 days – details at: <a href="https://one.network/?tm=128980463">https://one.network/?tm=128980463</a></li> </ul>
22/062	<p><b>HIGHWAYS: PARKING, SPEEDING &amp; VEHICLE NOISE</b></p> <ul style="list-style-type: none"> <li>a) Cornish Hall End: To consider preferred measures and next actions needed for traffic calming, including consultation with residents</li> <li>b) To note response on Noise camera trial from James Cleverly MP and confirm further parking, speeding and vehicle noise actions to be taken</li> </ul>
22/063	<p><b>HIGHWAYS: FINCHINGFIELD BRIDGE</b> ✓</p> <ul style="list-style-type: none"> <li>a) Finchingfield Bridge: update on Parish Council meeting with Essex Highways and County Councillors on August 31st to clarify legal and technical issues.</li> <li>b) To agree responses to solicitor queries: i) Existence of a structure on land for swap ii) Stamp Duty payable on land swap iii) decision on whether an independent valuation should be obtained to comply with the relevant section of the Local Government Act 1972 addressing whether FPC are securing the best consideration they can for the land they are transferring to Essex CC iv) to confirm existence of utilities and service media on either piece of land being swapped v) any further queries on plans and specifications provided by ECC and vi) confirmation of two Councillors to sign the agreements. Insurance queries have been submitted to the Parish Council insurers by the clerk.</li> </ul>
22/064	<p><b>DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b></p>
22/065	<p><b>PLANNING: Applications received:</b></p> <p><b>22/01910/HH</b> Drop existing bay window to floor level using cladding 3 The Old Vicarage Vicarage Road CM7 4LD <i>Decision to be ratified-No objections</i></p> <p><b>22/01872/FUL</b> Change of use of barn to residential dwelling with alterations &amp; extensions Ashwell Hall Farm Ashwell Hall Road CM7 4QP <i>Comment due 28 September</i></p> <p><b>22/02150/FUL</b> Replacement of existing storage barn and shipping container with 2-bay carport and workshop The Corner Shed Bardfield Road CM7 4LL <i>Comment due 30 September</i></p>

	<p><b>PLANNING: Applications determined</b></p> <p><b>22/02137/VAR</b> Variation of Condition 14 of application 19/00069/OUT (allowed on appeal IAP00031630-002) granted on 03.08.2022 for: Outline application with some matters reserved except access for the erection of up to 50 dwellings and 0.97ha of public open space, and related development. Variation would allow for: Addition of alternative site entrance to allow works to progress Land West Of Bardfield Road Finchingfield Essex <i>Application WITHDRAWN</i></p> <p><b>22/01630/FUL &amp; 22/00833/LBC</b> Retrospective permission for retention of shed The Finchingfield Lion 6 Church Hill CM7 4NN <i>Application PERMITTED</i></p> <p><b>22/01605/LBC</b> Essential sole plate repairs to the front elevation Saxons 1 Bridge Street CM7 4JS <i>Application PERMITTED</i></p> <p><b>22/01697/TPOCON</b> Notice of intent to carry out works to trees in a Conservation Area - G1 - Mixed Species - Ash, Hazel, Maple, Cherry - cut back hedge to kerb edge and crown raise to 4.5m. Reduce Hazel round Lampstands to 1.2m high and prune side vegetation to allow light to shine on parking area 1 Valley View CM7 4PL <i>Application PERMITTED</i></p> <p><b>22/01497/HH</b> Proposed single storey extension to existing detached garage Gatwards Cottage Vicarage Road CM7 4LF <i>Application PERMITTED</i></p> <p><b>22/01887/COUPA</b> Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 5no. residential dwellings Cottons Farm Sculpins Lane CM7 4AY <i>Planning permission required</i></p>
22/066	<p><b>PLANNING: Street naming request</b> ✓</p> <p>To agree street names to be submitted in response to request from the Hill Group</p>
22/067	<p><b>PLANNING: Neighbourhood Plan</b> ✓</p> <p>To agree in principle to start a joint Neighbourhood Plan with Wethersfield, Toppesfield and Sible Hedingham, in co-operation with Wethersfield Airfield Scrutiny Committee (WASC)</p>
22/068	<p><b>FINANCE £</b> ✓</p> <p>a) The monthly payments to be approved for authorisation by two Councillors. b) Decision on option to opt out of the SAAA central external auditor appointment arrangements c) No note queries raised by the External Auditor and answered by the clerk/RFO d) To identify earmarked reserves in line with the Reserves Policy for review and adoption before the January 2023 meeting. e) Decision on a grant application from Finchingfield Primary School PTA for funding for pantomime visit</p>
22/069	<p><b>CORNISH HALL END</b> ✓</p> <p>a) To consider CHE Pavilion renovation and Play Equipment re-siting, repair and maintenance – including Parish Council funding and other fund raising b) Disabled access Cornish Hall End Village Hall car park/playing field entrance: to review quotes and decide on contractor and funding needed. c) Patricia Grange sign: Decision on accepting quote for sign installation d) To approve a quote from Alan Kemp for £600 + VAT to cut perimeter hedges,</p>

	including removal of waste e) CHE Defibrillator: To identify volunteer to carry out monthly checks. If these are not done, the defibrillator will not be able to be deployed in an emergency.
22/070	<b>PLAY AREA: STEPHEN MARSHALL AVENUE ✓</b> a) To note damage to boundary fence and agree any actions needed b) To note inspection report from Creative Play and agree actions needed c) Decision on hedge removal at playing field around Finchingfield Pavilion
22/071	<b>FINCHINGFIELD CHRISTMAS EVENTS</b> a) To make arrangements for the Finchingfield Christmas tree b) To consider other planning needed for Christmas
22/072	<b>COMMUNITY ENERGY GENERATION PROJECT</b> To confirm a meeting with Carole Randall from ECC to speak to the Parish Council regarding this long term project. The first step is a survey of the area which would be free of charge and there is funding from the European Regional Development Fund and Essex CC
22/073	<b>CORRESPONDENCE TO NOTE:</b> • EALC: Annual Report and accounts received.
22/074	<b>Date of Next Meetings</b> • Tuesday 25 <sup>th</sup> October      Ordinary Parish Council      Finchingfield Village Hall
22/075	<b>AGENDA ITEMS FOR NEXT MEETING:</b>
	<b>CLOSE OF FINCHINGFIELD PARISH COUNCIL MEETING</b>
	<b>FINCHINGFIELD TRUSTS – Sole Trustee meeting</b> a) To acknowledge receipt of Trust Management Committee minutes of 25th August 2022 b) To reschedule the joint meeting as Sole Trustee with the Trusts Management Committee c) To approve financial transfers due to the Parish Council as Sole Trustee
	<b>CLOSE OF SOLE TRUSTEE MEETING</b>

<b>Councillors:</b>	VACANCY Finchingfield Ward	Cllr David Coverdale	Cllr Sam Denman
	Cllr Roger Duffin (Vice-Chair)	Cllr Alison Stanger	Cllr Robert Stanger
	Cllr Johnny Martin-Smith	Cllr Tom Gordon	Cllr John Strange
Copy to:	<b>Essex County Council</b>	Cllr G Butland	
	<b>Braintree District Council</b>	Cllr P Tattersley	Cllr V Santomauro