

FINCHINGFIELD PARISH COUNCIL



REPRESENTING FINCHINGFIELD AND CORNISH HALL END.

Members of the Parish Council are hereby summoned to attend the Annual Parish Council Meeting to be held at **Finchingfield Village Hall**, on **Tuesday 9th May 2023** follows immediately after The Annual Parish Assembly for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

ANNUAL PARISH COUNCIL MEETING AGENDA

- 01/23** To Elect a Chairman for this Annual Parish Council Meeting only.

- 02/23** Chairman to sign Declaration of Acceptance of Office.

- 03/23** Apologies for absence

- 04/23** To appoint a Vice Chairman for 2023/2024.

- 05/23** To receive member's declarations of interest and dispensations in items on the agenda. Dispensations should be requested from the Clerk up to the day before the meeting.

- 06/23** **Minutes:** Acceptance of the minutes from the Finchingfield Parish Council Meeting held on 25th April 2023.

- 07/23** **Co-option:** To consider co-opting candidates onto Finchingfield Parish Council to fill the vacancies.

- 08/23** **Election of appointments for councillors and HR Committee.**
Councillors to discuss and agree assigned responsibilities.

- 09/23 Public participation session** with respect to items on the agenda and other matters that are of mutual interest or local concern: A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.
- 10/23 To receive a report from the District and/or County Councillors.**
- 11/23 RFO** - Council to ratify the appointment of RFO Kevin B. Money following a successful interview with HR.
- 12/23 Car Park signs in and around Finchingfield Village** – Discussion of possible rota/way forward.
- 13/23 Essex Highways** - Council to discuss provisional dates put forward for road/Finchingfield bridge closure for investigation & monitoring installation works.
- 14/23 Community Emergency Plan.** Councillors to agree and sign off updated Community Emergency Plan
- 15/23 Village Christmas Tree** - Discussion on the positioning of the Christmas Tree if the planning for Finchingfield Bridge goes ahead.
- 16/34 Electoral Divisions in Essex**
- 17/23 CHE Notice board** – Council to discuss who will be responsible for updating.
- 18/23 CHE Specific.**
- I. **Hall Crossover Car Park** – Clarification and agreement before further discussions to agree the new gate system offered by Kevin Gooch and to also agree the amended quote.
- 19/23 Finance.**
- I. To receive an update and approve payments.
- 20/23 Planning:** To agree a response to any planning applications received.
- 21/23 Items for the next agenda.**

22/23 Installation of Myson invector Fans and radiators. - To approve and consider a contractor from the three quotes on offer.

23/23 Code of Conduct. – Discuss the Code of Conduct that the Trust wish to use in line with FPC

24/23 Next Meeting: Tuesday 27th June 2023 at 7.30pm, at Finchingfield Village Hall.

K. Raymond

Kate Raymond
Clerk
Finchingfield Parish Council

3rd May 2023