

# FINCHINGFIELD PARISH COUNCIL



## REPRESENTING FINCHINGFIELD AND CORNISH HALL END.

Members of the Parish Council are hereby summoned to attend the Parish Council Meeting to be held at **Finchingfield Village Hall, on Tuesday 27<sup>th</sup> June 2023 commencing at 7:30pm**, for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

## AGENDA

- 24/23** To elect a chairman for the year 2023/2024.
- 25/23** Chairman to sign Declaration of Acceptance of Office, also signed and witnessed by the Clerk.
- 26/23** Apologies for absence.
- 27/23** To receive member's declarations of interest and dispensations in items on the agenda. Dispensations should be requested from the Clerk up to the day before the meeting.
- 28/23** **Minutes:** Acceptance of the minutes from the Annual Parish Council meeting and the Annual Parish Assembly held on 9<sup>th</sup> May 2023.
- 29/23** **Public participation session** with respect to items on the agenda and other matters that are of mutual interest or local concern: A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.
- 30/23** To receive a report from the District and/or County Councillors.
- 31/23** **2022/2023 Annual Return**
- 1) To Receive the Internal Auditors report for 2022/23
  - 2) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2022/23
  - 3) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2022/23
- 32/23** **Finance**
- 1) To receive the Bank reconciliations as at 31st. May 2023
  - 2) To receive the comparison of Actual to Budget for 2023/24

3) To approve the payment of Accounts for June 2023 and to agree a transfer of funds to meet the Parish Council financial requirements

4) To approve Ann Wood of LetchWood to be the Internal Auditor for 2023/2024

**33/23 Parish Council Policies – sent to councillors prior to the meeting.**

- 1) Readopt the following council policies;
  - Standing Orders
  - Risk Register
  - Financial Regulations
  - Reserves Policy
- 2) To adopt the Internet Banking council policy

**34/23 WASC Contribution from Finchingfield Parish Council**

Council to discuss further.

**35/23 Village Hall**

**1) Heating Quotation**

Council to discuss and agree the price increase on the agreed quotation.

**2) Refurbishment**

**36/23 Changes to waste exemptions**

**37/23 Neighbour Plan - Update**

**38/23 Finchingfield Bridge**

Council to discuss any current update.

**39/23 Essex Highways**

Finchingfield Bridge/Road closure October 2023.

**40/23 Parking/Yellow Lines**

Council to discuss the current yellow lines application/order for Duck End and Bridge Street.

**41/23 Zebra Crossing B1057**

Council to discuss a zebra crossing on the B1057 passed Jesmond Garage towards Great Bardfield.

**42/23 The Greedy Duck**

Council to discuss the situation regarding the current and ongoing use of the building.

**43/23 Planting in and around the pond and the Bridge area.**

Council to discuss improving the look around the pond and center of the Village by planting.

**44/23 Finchingfield Sign**

Council to discuss maintenance/repairs.

**45/23 Cleaning of the War Memorial.**

Council to discuss further.

**46/23 British Legion presentation on the Village Green.**

Council to discuss and give permission for the use of the Village Green one Sunday in September.

**47/23 Rospa Play Safety Inspection Report – CHE & Finchingfield**

Council to discuss the outcome of the inspection reports.

**48/23 CHE Specific**

- 1) Discuss & agree quote for CHE Village Hall gate system.
- 2) Any other business.

**49/23 Forest School at the Playing field.**

Council to discuss a Forest School for Finchingfield Primary Academy School.

**50/23 BMX Track**

Update/car parking.

**51/23 Parish Council Facebook page**

Council to discuss the use of Facebook.

**52/23 Event Funding**

Council to discuss and approve £500 grant for the Three Legged race event in Finchingfield on 10<sup>th</sup> September 2023.

**53/23 Training Courses for Councillors**

Council to discuss courses for existing and future councillors.

**54/23 Planning - To agree a response to the following applications:**

Reference: 23/01197/FUL

Proposal: Proposed stable block and access

Location: Land Between The Haven And The Nurseries, Bardfield Road, Finchingfield

Reference: 23/01314/HH & 23/01315/LBC

Proposal: Single storey side extension

Location: Mill Cottage, Mill Road, Finchingfield

Reference: 23/01396/FUL

Proposal: Change of use of detached outbuilding from staff accommodation to 2 No. short term holiday lets

Location: Dynes Cottage, Mill Road, Finchingfield

**55/23 Exclusions of the public and press**

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**56/23 Council to discuss Trust Business from the Management Committee.**

**57/23 Closure of the meeting.**

To close the meeting having considered and determined all items of business.

*K. Raymond*

Kate Raymond  
Parish Clerk  
Finchingfield Parish Council

21st June 2023