

# FINCHINGFIELD PARISH COUNCIL



## REPRESENTING FINCHINGFIELD AND CORNISH HALL END.

Members of the Parish Council are hereby summoned to attend the Parish Council Meeting to be held at **Finchingfield Village Hall**, on **Tuesday 26<sup>th</sup> September 2023 commencing at 7:30pm**, for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

## AGENDA

**088/23 Chairmans welcome**

**089/23 Apologies for absence**

**090/23 Co-option:** To consider co-opting a candidate onto Finchingfield Parish Council to fill the vacancy

**091/23 To receive member's declarations of interest and dispensations in items on the agenda.** Dispensations should be requested from the Clerk up to the day before the meeting.

**092/23 Minutes:**

Acceptance of the minutes from the Finchingfield Parish Council meeting held on 25<sup>h</sup> July 2023.

**093/23 WASC Contribution from Finchingfield Parish Council**

Andrew Hull (WASC Chairman) providing more information to Councillors.

Councillors to discuss and approve or not releasing 50% (£2,000) from the earmarked reserve account for WASC to go towards a report carried out by Buro Happold.

**094/23 Public participation session** with respect to items on the agenda and other matters that are of mutual interest or local concern: A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.

**095/23 To receive a report from the District and/or County Councillors.**

**096/23 Finance**

- 1) To receive the Bank reconciliations as at September 2023
- 2) To receive the comparison of Actual against Budget 2022/23
- 3) To approve the payment of Accounts for August & September 2023 and to agree a transfer of funds to meet the Parish Council financial requirements.

**097/23 Audit 2022/2023**

Report from external auditor

**098/23 Budget for 2024/2025**

Councillors to discuss the Council's anticipated expenditure for 2024/2025

**099/23 To receive any Grant Applications.**

Neighbourhood Watch Scheme and CHE Churchyard & Church clock.

**100/23 FPC Policies**

Council to review the following FPC policies as per the 2023 internal audit report;

Filming Policy: Code of Conduct: E-mail Policy: Freedom of Information Policy: Complaints Policy  
Grant Award Policy

**101/23 Section 106 Funding** - Council to discuss projects that require funding.

**102/23 Forest School**

Councillors to discuss details within the lease/contract between the Parish Council and Finchingfield Primary Academy School for use of the Forest School.

**103/23 War Memorial Cleaning Grant** - Council to discuss current update.

**104/23 Finchingfield Bridge** - Council to discuss current update.

**105/23 Finchingfield Christmas Tree.** – Council to assign a working Group

Council to discuss where the Finchingfield Christmas Tree will be placed in the Village. Further discussions on scheduling a date for a light switch on, decoration and insurance.

**106/23 Neighbourhood Plan** - Update to be discussed.

**107/23 Community Planting Working Group** - Working Group to provide an update on progress.

**108/23 New fencing around the pond and Tea room.**

Council to discuss quote obtained for new fencing around Tea room, also to discuss proposing a plaque on the fence to the financial donor.

**109/23 Overgrown Hedge on 30mph sign Wethersfield Road & Footpath/Bridal path,** alongside Wincey Chase, and proposed Solar lighting in this area.

Council to discuss & approve or not Solar lighting in the area close to Wincey Chase.

Council to discuss current quote of £500 to cut back the hedge growth along the footpath next to Wincey Chase & around the 30mph sign on Wethersfield Road.

**110/23 CCTV** - Council to discuss the use of CCTV in the centre of the Village to monitor the bridge.

**111/23 Final decision on Finchingfield Parish Council website** - Council to discuss further any update.

**112/23 The Greedy Duck** - Council to discuss further any update on the current use.

**113/23 CHE Specific** - Councillors to discuss and accept a quote for the CHE play equipment. Quotes sent out to councillors before the meeting. Update on CHE Community Orchard

**114/23 Twenty's Plenty Essex & Traffic calming measures**

Council to discuss moving the Twenty's Plenty scheme forward, and further discussion around village safety measures in respect of traffic calming.

**115/23 Planning - To agree a response to the following application**

**Reference: 23/02140/HH** - Croft House , Spains Hall Road, Finchingfield

Proposal: Single storey side extension

**Reference: 23/02081/ADV** - Land West Of, Bardfield Road, Finchingfield

Proposal: Installation of 2.No. Flags, 2No. Now selling stack signs, 2No. Welcome to stack signs

1No. Availability stack sign, 1No. Sign attached to existing V board

**Reference: 23/02243/TPOCON** - Parsonage Farm, Vicarage Road, Finchingfield

Proposal: Notice of intent to carry out works to trees in a Conservation Area: 1No Conifer - Remove tree to near ground level - 1No Boxelder maple - 1.5m crown reduction - 1No Ash - 2m crown reduction

**Reference: 23/02274/TPOCON** - 15 The Causeway, Finchingfield, Essex

Proposal: Notice of intent to carry out works to trees in a Conservation

T1 Apple Tree- Reduce crown height by up to 2.5 m and cut sides up to 1.5m

H1 Assorted trees - Cut overhanging branches back to boundary of garden

**116/23 Closure of the meeting.**

To close the meeting having considered and determined all items of business.

*K. Raymond*

K. Raymond

Parish Clerk

Finchingfield Parish Council

20<sup>th</sup> September 2023