

# FINCHINGFIELD PARISH COUNCIL



## REPRESENTING FINCHINGFIELD AND CORNISH HALL END.

Members of the Parish Council are hereby summoned to attend the Parish Council Meeting to be held at **Finchingfield Village Hall**, on **Tuesday 31st October 2023 commencing at 7:30pm**, for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

## AGENDA

**117/23 Chairmans welcome**

**118/23 Apologies for absence**

**119/23 To receive member's declarations of interest and dispensations in items on the agenda.** Dispensations should be requested from the Clerk up to the day before the meeting.

**120/23 Minutes:**

Acceptance of the minutes from the Finchingfield Parish Council meeting held on 26<sup>th</sup> September 2023.

**121/23 Public participation session** with respect to items on the agenda and other matters that are of mutual interest or local concern: A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.

**122/23 To receive a report from the District and/or County Councillors.**

**123/23 Chairman to provide an update/statement on the Asylum Centre at the Wethersfield Airbase.**

**124/23 Finance**

- 1) To receive the Bank reconciliations as at 31<sup>st</sup> October 2023
- 2) To receive the comparison of Actual against Budget 2022/23
- 3) To approve the payment of Accounts for October 2023 and to agree a transfer of funds to meet the Parish Council financial requirements.

**125/23 Budget 2024/2025**

Councillors to discuss the anticipated expenditure/budget for 2024/2025

**126/23 FPC Policies**

Council to review the following FPC policies as per the 2023 internal audit report; Privacy Notice; Accessibility Statement; Data Protection Policy; Health & Safety Policy; social media Policy; Publications Scheme Policy.

**127/23 Finchingfield Bridge**

Council to discuss any current update on the bridge & also to discuss & vote putting forward a request to the Braintree Local Highways Panel for an environmental weight restriction on the bridge, with exemptions of local traffic.

**128/23 Neighbourhood Plan**

Councillors to provide an update.

**129/23 Finchingfield Village Hall/Community Centre**

Discussion between councillors following a recent Village Hall Committee meeting. Councillors to vote on a working group to start the consideration of a new community centre.

### **130/23 WASC letter to BDC**

Councillors to discuss and agree also sending a letter to BDC further supporting to restore the museum at RAF Wethersfield and support the opportunity to use this site as a community project.

### **131/23 Section 106 Funding**

Pump track – Guest Speaker Rob Green

Councillors to vote in principle for the section 106 money to be put towards a Pump Track, also a working group to be set up to investigate further and present the various options to the Council – Councillors to agree a date to present further information.

### **132/23 Solar Energy**

Cllr Duffin to provide an update following a recent BALC meeting on Solar Energy.

### **133/23 Parish Council website**

Councillors to discuss the cost of staying with Steve Maclean the current host of the existing website – Maintenance & Support contract at the rate of £60 per month (£10 per hour) which is £720 per annum plus £180 for the annual renewal of website Hosing and updates of security & related software. Total price £900 per annum

### **134/23 CCTV – Finchingfield Pavilion & replacement of security light**

Council to discuss & approve the purchase & use of CCTV to be mounted on top of the Sports Pavilion – Current CCTV quote £190.00 plus VAT, also to approve an electrician to replace the security light.

### **135/23 Purchase of new 5 aside Football goals.**

Council to discuss & approve the purchase of two new 8x4ft 5 aside football goals to be placed at the playing field.

### **136/23 New Fencing outside Winners tea rooms & around the Bus stop**

Council to provide current update.

### **137/23 Appoint a handy man to carry out various repairs & maintenance tasks around the village.**

Council to discuss further.

### **138/23 Finchingfield Christmas Tree.**

Council to discuss where the Finchingfield Christmas Tree will be placed in the Village. Further discussions on setting up a working group, scheduling a date for a light switch on, decoration and insurance.

### **139/23 CHE Specific**

- a) Councillors to discuss and accept a quote for the CHE play equipment. Cllr Strange sent out quotes to councillors before the meeting.
- b) Update on CHE Community Orchard
- c) Planned works to start on the CHE playing field gate by Kevin Gooch in February 2024.

### **140/23 Community Planting Working Group**

Following the last meeting on 26<sup>th</sup> September voting to reserve the Tulip Tree, Councillors to discuss to vote to proceed, also purchasing additional equipment (3 steaks, tree ties, mulch, and water bag) and location of the tree to be discussed.

### **141/23 Planning - To agree a response to the following application.**

#### **Reference: 23/02411/ELD**

Application for a certificate of Lawfulness for an existing use of cabin as residential dwelling since December 2000. Annexe at Champions, Bardfield Road, Finchingfield, CM7 4LJ

#### **Reference: 23/02550/TPOCON**

Proposal: Notice of intent to carry out works to trees in a Conservation Area:

Goat Willow tree (T2) - Reduce it down to 4m high and 4m wide to ensure the tree stays safe and well.

Location: Brook House, Duck End, Finchingfield.

#### **Reference: 23/02529/HH**

Proposal: Erection of single storey side and rear extensions with integral garage

Location: Parsonage Farm, Vicarage Road, Finchingfield

**142/23 Exclusions of the public and press** Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**143/23 Closure of the meeting.**

To close the meeting having considered and determined all items of business.

*K. Raymond*

**K. Raymond**

Parish Clerk, Finchingfield Parish Council

25<sup>th</sup> October 2023